



**Fowey Chamber of Commerce
Minutes of Committee Meeting**

Tuesday 14th April 2015. Safe Harbour Inn (Postponed from 7th April)

Present: Chris Williamson(CW) - Joint Chair, Mike Redmond(MR) - Joint Chair, Chris Price - Treasurer, Carol Morris(CM) Gill Greenway(GG) Debbie Andrews(DA) Justine Hambly(JH) - Secretary

Apologies: Lynn Goold(LG) Sian Hill(SH) Carol Tambling(CT)

Big Gig and BBQ:

MR - Plans are going ahead well with 12 bands booked. 5 spaces are booked on open mike slots and the winner has recording session at the Sawmills and website by Melissa Love. **MR** confident that the event will be self-financing through sponsorship and pledges, and that there will be some profit to give to the Town Council towards refurbishment and upkeep of the toilets. There is likely to also be profit available to buy a second defibrillator for the Caffa Mill end of town. **CW/CP/MR** to look at budget more closely and take it from there. Glynn is looking into extra parking. There will be Victorian Fairground rides with 20% take going to Chamber and a BBQ with the Fire Brigade (profits split 50/50) There should also be some revenue from advertising in the programme. There will be only 3 food sellers and no alcohol for sale on the Quay so as not to detract from local outlets and the Chamber will make efforts to support those businesses that may be adversely affected by the weekend such as the boatmen and the Town Train. MR will pass on contacts to the pubs of performers offering to play for free so they can continue the music later into the evening and spread the crowd through the town.

Christmas Market:

CW - Tender documents for the running of the market were received from 3 organisations. **CP/LG/CW/JB/TD** unanimously chose **Live Events South West**, for their professionalism, strong ideas for the long term, accountability, resources and experience. The Chamber is putting together the contract now and checking due diligence, if there are any issues they will be reported back. Next sub-committee meeting is on 16th April. The Chamber will still be responsible for aspects such as the grotto, hog roast, carols, lane of lights etc. Ways to extend and link different areas of the marquees are being looked at. The Chamber agrees that this Market will be a big step forward and look forward to it growing over the years.

Curry Club:

CW - Next Curry Club 30th April, **JH** to send out reminder. The one after will be on 25th June and a good opportunity to get feedback from the Big Gig. Proposed venue is The Ship

Educational Events:

DA - Looking into a possible event with **Bricks and Bread**, who support and mentor small businesses locally, maybe a presentation and discussion alongside a social. Possible kayaking/boating event in September to an end of season BBQ at Penmarlem. **CP** said it would also be good to get other ideas for events from members and suggested getting some feedback at the next curry club - provide some kind of tickbox/comments board?

Membership:

The Chamber now has 80+ members, the list is much more cohesive now but there are still some omissions, **JH/DA** will continue to improve this. **DA** to look into Mail Chimp as a way to avoid emails going into spam. A short update of Chamber activities to go out alongside minutes to members. The Chamber will aim to make regular communication to members via email, social media, Fowey News and the notice board. **JH** to send out a Curry Club reminder encouraging members to look out for news in these places, and to share with others. **CP** said is important to seek opinion from members on any other issues around the town, if there is strong enough demand, a sub-committee can be put together around that issue. Committee meetings will now be for the executive committee between 6 and 7 (although non execs can listen) and open to all members after 7 (any other business) **JH** to highlight this on next email.

Financial Update:

CP - The Chamber is in good profit at the moment (**CP** has full info) Chamber needs to think about where to spend the money. Parking, toilets maps and signage are all things to look at but also Chamber should ask members to identify issues. Profits should be spread across business, charity and infrastructure. **DA** suggested looking at providing wifi across the town (wifowey) **MR** has looked into it a bit and will do a bit more research, possibly could work alongside the Harbour Office

Any Other Business:

GG - Could updates from Town Council and Fowey Forum be added to the Agenda? **GG** and Mayor to present these items.

GG - The Forum have installed 6 Fowey Guide boxes across the town, and each is being filled by someone living nearby. It was agreed to fill up with the guide and not the map (**GG** has spoken to John Thomlinson about supply)

GG - Boatyard tours are still in the planning stage so Sue Eng will visit at a later date

CW/MR have been invited to the Mayor Making Ceremony, neither are available. **MR** to find out if the invitation is extended to another Chamber member and if so they will attend.

CP - Is there room for the Chamber to become more involved with other events in the town? (Fowey Festival, Regatta) It was agreed that the Chamber would want to work cooperatively with other organisations. **LG** is part of the Fowey Festival committee and **KJ** the Regatta Committee

GG said there is a Forum meeting on the 28th, and could a Chamber member go along as it was a good opportunity to find out about other issues and where the Chamber could get involved and share responsibilities.

CW - Melissa Love is doing the website, she needs images from Susanna Stables and copy from Chris Price

Actions:

Has **DA** registered as Data Controller?

Has Chamber circulated Neighbourhood Plan questionnaire to members and **KJ** made contact?

DA - Look at Mail Chimp for bulk email

MR - Contact Sally Vincent regarding Mayor's Ceremony

JH/MR - Curry Club reminder and promote

GG/JB - Fowey Forum and Town Council updates for next meeting

CP – Write short update to go out with minutes (send to **JH**)

CW/CP/MR - Big Gig budget meeting

MR - Performer contacts to pubs

CW - Confirm Curry Club with David at The Ship

DA - Contact Bricks and Bread

Meeting concluded at 7.45pm

Next meeting Tuesday 2nd June at The Safe Harbour Inn